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## WAR FOOD ADMINISTRATION Office of Marketing Services

April 11, 1945

## FISCAL DIVISION MEMORANDUM NO. 9

## Report of Vouchers Certified Without Previous Obligation

It has been determined that the Branches of the Office of Marketing Services do not require monthly reports of vouchers processed for payment for which previous obligations have not been established.

It will therefore be unnecessary for the Fiscal Division and Area Finance Offices to continue the preparation of Form FDA 822, "Report of Vouchers Paid for Which Previous Obligations Were Not Established". In connection with the elimination of this report, the use of Form FDA 820 and Form FDA 821, "Register of Vouchers Processed Not Previously Obligated", shall also be discontinued upon receipt of this memorandum.

The portions of Finance Instruction 534.1 that deal with the preparation and distribution of these forms are hereby cancelled.

H. L. McLeod, Acting Chief Fiscal Officer

Index Entry:
REPORTS

Discontinuance of Forms FDA 820, 821, 822

ACCOUNTING

Unencumbered expenditures



